

A complete package gets you funded faster. Check off each item as you gather your documents.

## **BORROWER DOCUMENTS (About You)**

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- Personal Financial Statement (all guarantors)
- 2-3 Years Personal Tax Returns
- Recent Bank Statements (3-6 months)
- Credit Authorization Form (signed)
- Real Estate Resume / Experience Summary
- Government-Issued Photo ID
- Schedule of Real Estate Owned

## **PROPERTY DOCUMENTS (About the Property)**

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- Purchase Contract / Letter of Intent
- Rent Roll (current)
- Operating Statements / T12 (trailing 12 months)
- Property Photos (exterior and interior)
- Lease Agreements (all tenants)
- Scope of Work with Budget (if rehab)
- Appraisal (if available)
- Environmental Reports (if available)

## **BUSINESS DOCUMENTS (About Your Entity)**

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- Articles of Organization / Incorporation
- Operating Agreement / Bylaws
- Certificate of Good Standing
- EIN Letter (IRS confirmation)
- Resolution to Borrow (if required)
- Business Tax Returns (2-3 years)

**Notes / Missing Items:**

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